

DATA PROTECTION / GDPR

For **Viterra Czech s.r.o.**, with registered office at Žukovova 1658/27A, 400 03 Ústí nad Labem, ID No.: 24148032 (hereinafter referred to as "**Viterra**"), the protection of personal data is a top priority.

Therefore, in accordance with Articles 12 to 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC ("GDPR"), we would like to inform you, as a data controller, how we protect your privacy in the event that you provide us with your personal data, how you can obtain information about the data provided and what rights you can exercise under the GDPR.

We comply with the applicable data protection regulations as a matter of course. Furthermore, with this data protection declaration we commit ourselves to the responsible handling of your personal data.

We process your personal data for the following purposes:

PROCESSING OF PERSONAL DATA OF BUSINESS PARTNERS AND REPRESENTATIVES OF BUSINESS PARTNERS

If you as an individual are our business partner or a representative of our business partner (supplier or customer), we process your basic identification and contact data for the purposes set out below:

(1) the conclusion and subsequent performance of the contractual relationship between **Viterra Czech s.r.o.** and you as our business partner, as well as the subsequent registration of former business partners and documents and information relating to the ongoing contractual cooperation;

(2) Maintaining business communications, sending news and commercial communications (including information about **Viterra Czech s.r.o.**

The following legal titles entitle us to process for the above purposes:

(1) the implementation of measures before the conclusion of the contract or its subsequent performance and after the termination of the contractual relationship the legitimate interest of **Viterra Czech s.r.o.** consisting in the possible defence against claims asserted against **Viterra Czech s.r.o.**; we store personal data for this purpose for the duration of the contractual relationship and subsequently for a maximum of 10 years after its termination;

(2) **Viterra Czech s.r.o.**'s legitimate interest in maintaining contact in business relations with you as our business partner; we retain personal data for this purpose for the duration of the contractual relationship and subsequently for a maximum of 5 years from the last time you communicated with us.

If you import material to us as a supplier, we process your basic identification data as well as data about the imported material in connection with your visit to our premises. We are entitled to this processing because you are our contractual partner and the purpose of the processing is to check the fulfilment of mutual contractual obligations. We will keep your personal data for a period of 5 years.

PROCESSING OF PERSONAL DATA OF TRAINING PARTICIPANTS

If you have expressed interest in participating in our training, we process your personal data within the scope of basic identification and contact data. These data are adequate for the stated purpose of the processing, i.e. to carry out the training itself and to issue a certificate of completion. The processing of your personal data is necessary for the conclusion and subsequent performance of the contractual relationship that arises in connection with the training.

The above scope of your personal data is recorded for 2 years after the training you have attended. This processing is our legitimate interest in defending ourselves against legal claims against Viterra Czech s.r.o. Your personal data may be accessed by the administrator of our website.

SCOPE OF PROCESSING OF PERSONAL DATA FROM IDENTITY DOCUMENTS ON ENTERING THE PREMISES

For the purpose of access to the premises, personal data is always processed only in the scope of name, surname and ID number. The interference with the rights of the data subjects has been deliberately significantly reduced in accordance with the opinion of the Office for Personal Data Protection No. 3/2016, whereby the personal data recorded in the ID card is only recorded to a significantly limited extent (first name, surname, document number). The identity card acts only as a guarantee of the accuracy of the data, not as a carrier of all the data contained therein. Therefore, neither a full nor a partial copy of the card is kept.

SCOPE OF PROCESSING OF PERSONAL DATA FROM IDENTITY DOCUMENTS WHEN ENTERING THE PREMISES BY TRUCK

In the case of entry of trucks, the driver is identified in the manner described above in the scope of name, surname and document number. Because of the need for greater control of persons operating lorries, who represent a significantly higher risk than an individual on foot, drivers are also checked for their date of birth, which is manually entered into the relevant register on presentation (not scanning) of their identity card. In order to minimise interference with the rights of individuals, this check is only carried out for lorry drivers and only during the weighing of the lorry load.

RETENTION PERIOD OF PERSONAL DATA

We process and store your personal data for the period of time necessary to ensure all rights and obligations arising from the respective contractual relationship and for the period of time for which **Viterra Czech s.r.o.** is obliged as a personal data controller to store such data in accordance with generally binding legal regulations. In other cases, the period of processing results from the purpose of the processing or is stipulated.

TRANSMISSION OF PERSONAL DATA

At **Viterra Czech s.r.o.**, your personal data is kept as secure as possible and only made available to authorised employees or individual processors and data controllers, and only to the extent necessary to fulfil the individual purposes of processing. The security of your personal data is ensured by these recipients through their contractual obligations to Viterra Czech s.r.o.

List of categories of recipients of personal data:

- State administration authorities: e.g. Financial Office, Czech Social Security Administration;
- insurance companies;

- companies providing IT support for the personal data processing system;
- statistical office in anonymised form;
- external auditors;
- creative agencies providing marketing campaigns;
- suppliers of communication (telemarketing) and web interface services.

Under certain conditions, **Viterra Czech s.r.o.** may transfer some of your personal data on the basis of applicable law, for example to law enforcement authorities or other public authorities.

Viterra Czech s.r.o. stores your personal data on servers in the Czech Republic, in our plant in Ústí nad Labem.

Viterra Czech s.r.o. does not transfer personal data outside the EU, EEA or international organizations.

HANDLING DEMAND FOR SERVICES AND PRODUCTS OF VITERRA CZECH S.R.O.

If you inquire about the delivery of services or products of **Viterra Czech s.r.o.**, we process your identification and contact data for the purpose of processing your inquiry and subsequently entrust this processing to the relevant sales representative. This processing is authorised by the need to take measures before concluding a contract between you and the relevant sales representative and the subsequent contract between **Viterra Czech s.r.o.** and this sales representative. We will only process your personal data for the duration of the contract negotiations. If a contractual relationship is entered into, your personal data will be processed by the respective dealer as its own controller.

COLLECTING DATA RELATED TO THE USE OF THE WEBSITE

When you access the **Viterra Czech s.r.o.** website, the following general technical information is automatically collected: type of web browser, operating system used, domain name of your Internet service provider. This information does not allow you to be identified as a specific person, so your personal data is not processed. You have the right to object to the collection and storage of data at any time, with effect for the future.

YOUR RIGHTS

Under the General Data Protection Regulation (GDPR), you have the right to request information about your personal data at any time. Within one month of receiving your request, we will send you a written notification, in accordance with applicable law, as to whether we are processing your personal data and what data is involved. You can send your request in writing to the address below or by email to usti.gdpr@viterra.com

You also have the right to request that we correct or delete any personal data we have collected about you that may be incomplete, incorrect or out of date. In particular, we always seek to ensure that your personal data is only processed with your consent as required by the General Data Protection Regulation (GDPR) where consent is the legal basis for the processing carried out. Your personal data will be erased if you withdraw your consent to the processing of your personal data, if it is no longer necessary to fulfil the purpose for which it was originally stored or if the personal data is processed in breach of applicable law.

An exception to this provision is personal data processed for purposes for which the legal title of the processing is other than consent.

You also have the right to receive your personal data in a structured, standard and machine-readable format or to have it sent to a third party. You can send any queries relating to this at any time to usti.gdpr@viterro.com.

If you believe that we have violated applicable data protection laws, you may contact us at usti.gdpr@viterro.com. Otherwise, you have the right to file a complaint with the Data Protection Authority or seek judicial protection.

In order to protect your privacy and security, we take the liberty of verifying your identity before sending information by mail or correcting or deleting any data.

SECURITY

We use various technical and organisational security measures to ensure that your personal data is protected against accidental or intentional manipulation, loss, destruction or access by unauthorised persons.

CONTACT DETAILS

Viterro Czech s.r.o., with registered office at Žukovova 1658/27A, 400 03 Ústí nad Labem, ID No.: 24148032, Czech Republic, is responsible for the processing of personal data obtained through this website.

Please feel free to contact us at any time with any questions or requests for further information on data protection at:

Viterro Czech s.r.o.
Žukovova 1658/27A
400 03 Ústí nad Labem
Česká Republika
usti.gdpr@viterro.com